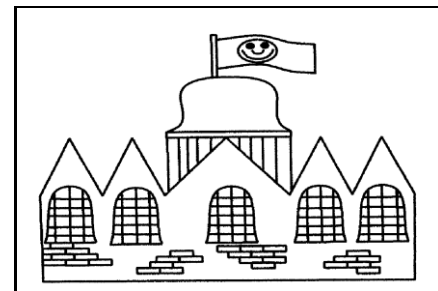


HILLOCKS PRIMARY AND NURSERY SCHOOL

Unwin Road
Sutton in Ashfield
Notts
NG17 4ND



Tel: 01623-408785
Fax: 01623-455719
Email: office@hillocks.notts.sch.uk
www.hillocks.notts.sch.uk
Head Teacher: Louise Regan
Associate Head: Gareth Letton



Dear Parents and carers,

I hope you've enjoyed the summer break. I'd like to welcome you all to the new school year and in particular to those who are joining us for the first time. The classrooms are looking lovely; the staff have been working very hard to create inviting reading areas to encourage the children to read more often.

New Office

We have a new downstairs office. This has been created to help ensure the safety of the children as Jo and Karen can now see exactly who is entering and leaving the school.

Having the office downstairs has meant that we have had to review our procedures for entering and leaving the main building. They are outlined below.

In the mornings, the children will still come on to the playground through the main gate.

The bell will be rung as previously at the following times:

Mon	8:40	
Tues	8:50	
Wed	8:40	Reading morning
Thurs	8:50	
Fri	8:40	Reading morning

On reading mornings, we would love you to come into school to read with your child from 8:40 until 8:50. KS1 and F2 parents will need to leave the building via the door near the kitchen and then through main gate which will remain open until 8:55 on Wednesdays and Fridays.

After 8:50 you will not be able to enter the site though the main gate. Any latecomers will need to enter school by the main door or they may not be marked in the register.

If you come to school to collect your child at any other time other than the end of the school day, you will be asked to wait in the small seating area in front of the office window and your child will be brought to you.

Parent information evenings

Next week there will be meet the teacher meetings for parents and carers. These will be held at 3:30pm and should last for around 20 minutes. Please come along if you can as it is a good opportunity to find out what your child will be doing in class and how you can support them with it.

Tuesday 10 th Sept	Y1 (Mrs Gee's class and some of Miss Green's class) Y5 DH Y6 RG
Wednesday 11 th September	Y2 (Miss Kelaris's class and some of Miss Green's class) Y5,6DB
Thursday 12 th September	Y3RH Y3,4NW Y4SD

Regards

Margaret Newcombe
Deputy Head Teacher