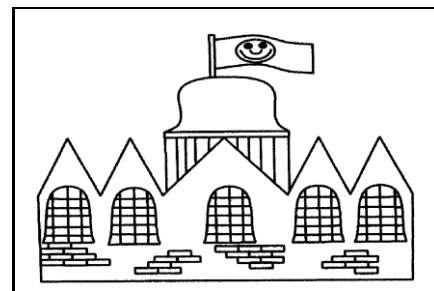


# HILLOCKS PRIMARY AND NURSERY SCHOOL

Unwin Road  
Sutton in Ashfield  
Notts  
NG17 4ND



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Email: [office@hillocks.notts.sch.uk](mailto:office@hillocks.notts.sch.uk)  
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Head Teacher: Louise Regan  
Associate Head: Gareth Letton

Dear Parent/Carer

7<sup>th</sup> January 2019

Hillocks Primary School has always taken data protection very seriously and is fully compliant with data protection procedures.

However in line with the new GDPR (General Data Protection Regulations) which come into effect on Friday 25<sup>th</sup> May 2018 **we need you to confirm the following regarding consent for use of data.** We really value using photographs of pupils to showcase what they do in school and show what life in our school is like to others, so we would appreciate you taking time to confirm consent.

Do you give permission for:

- |   |          |
|---|----------|
| your child's photographs to appear on the school website            | YES / NO |
| your child to have photographs taken for use in school              | YES / NO |
| • Displays  | YES / NO |
| • Schools televisions   | YES / NO |
| • School work (which will go home at the end of each academic year) | YES / NO |
| • School class photographs  | YES / NO |

Do you give permission for:

- |   |          |
|---|----------|
| your child to have press photographs taken (eg. The Chad)                                     | YES / NO |
| photographs of yourself taken in school to be used in all of the above                        | YES / NO |
| your child to have their official school photograph taken by a company approved by the school | YES / NO |

GDPR legislation requires a positive response by the 24<sup>th</sup> May, therefore if we don't receive your response by that date your child's photograph and or name will not be used for any of the above.

If you change your mind at any time, please let us know in writing so that we can amend our records. You can let us know by emailing [office@hillocks.notts.sch.uk](mailto:office@hillocks.notts.sch.uk) or sending a letter to the school office.

Please sign below confirming you understand the above information and have made your choices accordingly. By signing below you also agree not to post any photographs/videos taken on school premises on social networking sites.

**NB. The school requires a response to each question.**

Child's name: .....

Signed:.....Parent/Carer

## Conditions of use

1. This form is valid for the time your child attends Hillocks Primary and Nursery School. Your consent will automatically expire after this time. We will not re-use any images after this time. If you wish to remove your permission at any time please contact the school office.
2. During this period, the photos will be kept in a secure location and only authorised staff will have access to them. After this period the photographs will be privately destroyed.
3. We will only include a child's full name as photo captions for press releases if the child is not easily identifiable by a member of the public. Addresses will not be disclosed in detail. Personal e-mail or telephone numbers will not be disclosed.
4. If a pupil is named in the text of a publication, we will not use a photograph of that child to accompany the article unless we have specific consent. For example, we might want to include a picture and a full name of a competition winner. However, we will not include a picture and full name of a child in promotional literature.
5. We may use group or class images with very general labels, such as a 'literacy hour' or children exploring the environment.
6. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.